

# APPLICATION FOR EMPLOYMENT

**CENTRAL COUNTY EMERGENCY 911**  
22 Weis Avenue  
Ellisville, MO 63011-2141

[WWW.CCE911.ORG](http://WWW.CCE911.ORG)

**We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.**

**(PLEASE PRINT)**

*Position(s) Applied for* \_\_\_\_\_ *Date of Application* \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

*How Did You Learn About Us?*

Advertisement

Friend

Walk-in

Employment Agency

Relative

Other \_\_\_\_\_

*Last Name*

*First Name*

*Middle Name*

*Address*

*City*

*State*

*Zip Code*

*Telephone Number(s)*

*Email Address*

Are you at least 18 years of age?

Yes  No

Have you ever filed an application with us before?

Yes  No

May we contact your present employer?

*If Yes, give date* \_\_\_\_\_

Yes  No

Are you legally authorized to work in the United States?

Yes  No

*A completed I-9 will be required upon employment.*

On what date would you be available for work?

*Date* \_\_\_\_\_

Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Are you currently on "lay-off" status and subject to recall?

Yes  No

# Education

School	Full Name / Address / Phone Number of School	Course of Study/ GPA	Years Completed	Diploma or Degree	Degree Date (MM/YY)
High School					
Undergrad College					
Graduate Professional					
Other (Specify)					

Describe any job-related training received.

<u>Other Qualifications</u> Summarize special job-related skills and qualifications acquired from employment or other experience.

# Employment Experience

List below each of your last four (4) Employers. Do not write “see resume” in this section. You must complete this section in full to be considered for employment. Start first with the most recent employer. Include any self-employed detail.

<b>Employer</b>	<b>Dates Employed</b>		<b>Work Performed</b>
	FROM (MM/YY)	TO (MM/YY)	
Address City State Zip			
Phone Number(s)	<b>Hourly Rate/Salary</b>		
	Starting	Final	
Job Title Supervisor			
Reason For Leaving			
<b>Employer</b>	<b>Dates Employed</b>		<b>Work Performed</b>
	FROM (MM/YY)	TO (MM/YY)	
Address City State Zip			
Phone Number(s)	<b>Hourly Rate/Salary</b>		
	Starting	Final	
Job Title Supervisor			
Reason For Leaving			
<b>Employer</b>	<b>Dates Employed</b>		<b>Work Performed</b>
	FROM (MM/YY)	TO (MM/YY)	
Address City State Zip			
Phone Number(s)	<b>Hourly Rate/Salary</b>		
	Starting	Final	
Job Title Supervisor			
Reason For Leaving			
<b>Employer</b>	<b>Dates Employed</b>		<b>Work Performed</b>
	FROM (MM/YY)	TO (MM/YY)	
Address City State Zip			
Phone Number(s)	<b>Hourly Rate/Salary</b>		
	Starting	Final	
Job Title Supervisor			
Reason For Leaving			

# Employment Experience - continued

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If you need additional space for your employment experience, please attach a separate sheet of paper.

Have you ever been disciplined or discharged from employment? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been asked to resign from employment? \_\_\_\_\_ Yes \_\_\_\_\_ No

If your answer to either of the above questions is "Yes" please write a full description of the circumstances below.


## Professional References

References should not be related to you and should be someone who can speak to your work history/experiences.

*\*Please list both an email address and phone number for each of your references.*

1.

\_\_\_\_\_ ( ) \_\_\_\_\_  
*Name Email Phone #*

\_\_\_\_\_  
*Address / City/ State/ Zip*

2.

\_\_\_\_\_ ( ) \_\_\_\_\_  
*Name Email Phone #*

\_\_\_\_\_  
*Address / City/ State/ Zip*

3.

\_\_\_\_\_ ( ) \_\_\_\_\_  
*Name Email Phone #*

\_\_\_\_\_  
*Address / City/ State/ Zip*

**APPLICANT'S STATEMENT**

**AUTHORIZATION: READ CAREFULLY**

I hereby certify that my answers are true, correct and complete and further understand that any information withheld or falsely provided by me and/or in connection with my Application for Employment will subject me to immediate termination of employment.

I believe that information concerning my performance as an employee, as well as information concerning my personal habits, conduct, deportment, as well as the information outlined hereinabove will assist me in obtaining employment with Central County Emergency 911. Therefore, in consideration for Central County Emergency 911's act of considering me for employment, I hereby agree to release and hold harmless Central County Emergency 911 together with its officers, agents, employees, affiliated fire protection districts, municipalities, subsidiaries, successors and assigns from any, and all liability in any way related to the investigation of my suitability for employment with Central County Emergency 911, including, but not limited to any liability relating to contract and/or discussions with any of my employers, relatives, and/or acquaintances (past and/or present). Moreover, I specifically authorize any person (natural or otherwise) to make full response to any inquiry in connection with my Application for Employment with Central County Emergency 911, and I release any such person from all liability arising therefrom.

I understand that in the event I am employed by Central County Emergency 911: my employment will not be for any specific period, length, or term of employment; my employment and compensation can be terminated by me or Central County Emergency 911 at any time, with or without notice; and that no present or future employee handbook, policy manual or publication constitutes an employment agreement or contract. I further understand that no employee of Central County Emergency 911 (other than the Board of Directors) has the authority to commit to employment for anyone for any definite or estimated period of time. I further certify that no representations contrary to the above are, in the future, made to me by anyone, I agree to notify the Board of Directors of Central County Emergency 911 in writing, within 48 hours of communications of any such representation.

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**Signature of Applicant**

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**Date**

**FOR PERSONNEL DEPARTMENT USE ONLY**

**Position(s) Applied For is Open:**                     **Yes**     **No**

**Position(s) Considered For:**

**Date** \_\_\_\_\_

**FOR PERSONNEL DEPARTMENT USE ONLY**

**Application Submitted**

**Date** \_\_\_\_\_

**Arrange Testing**

**Yes**     **No**

**Date** \_\_\_\_\_

**Arrange Interview**

**Yes**     **No**

**Date** \_\_\_\_\_

**Remarks**

**Background Check Authorization Submitted**

**Yes**     **No**

**Date** \_\_\_\_\_

**Background Check Completed**

**Yes**     **No**

**Date** \_\_\_\_\_